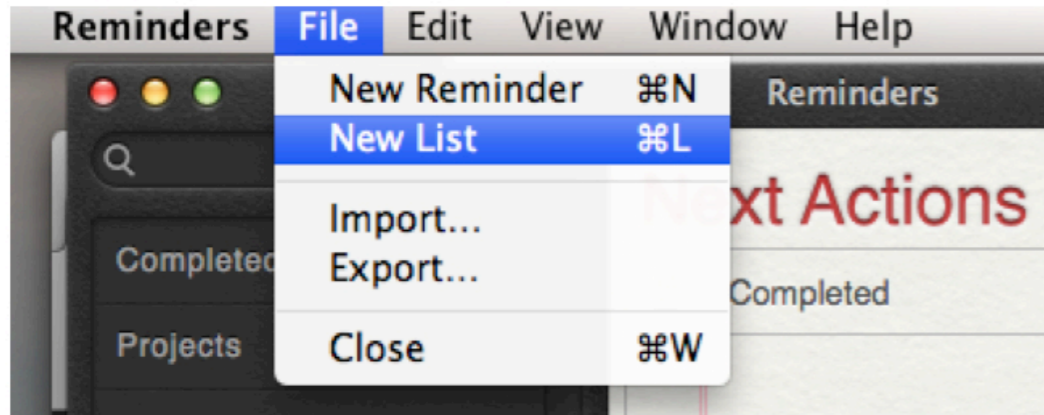
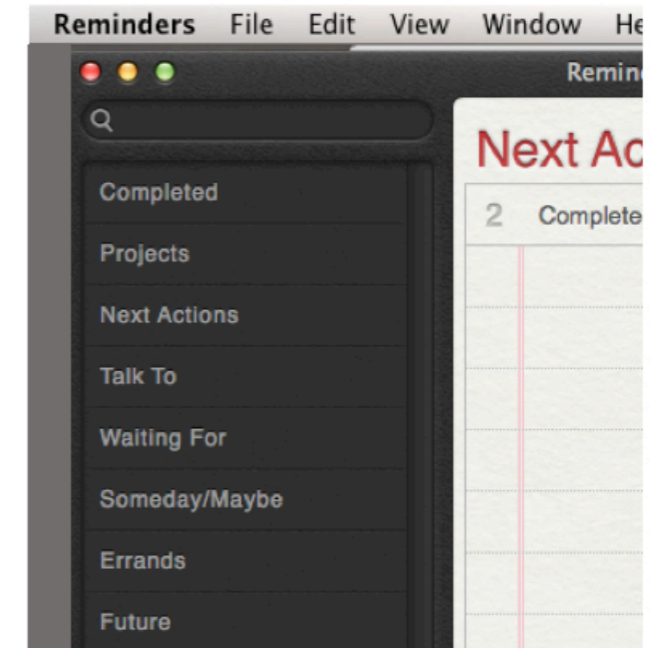


Using Reminders: Organize Categorically (Mountain Lion)

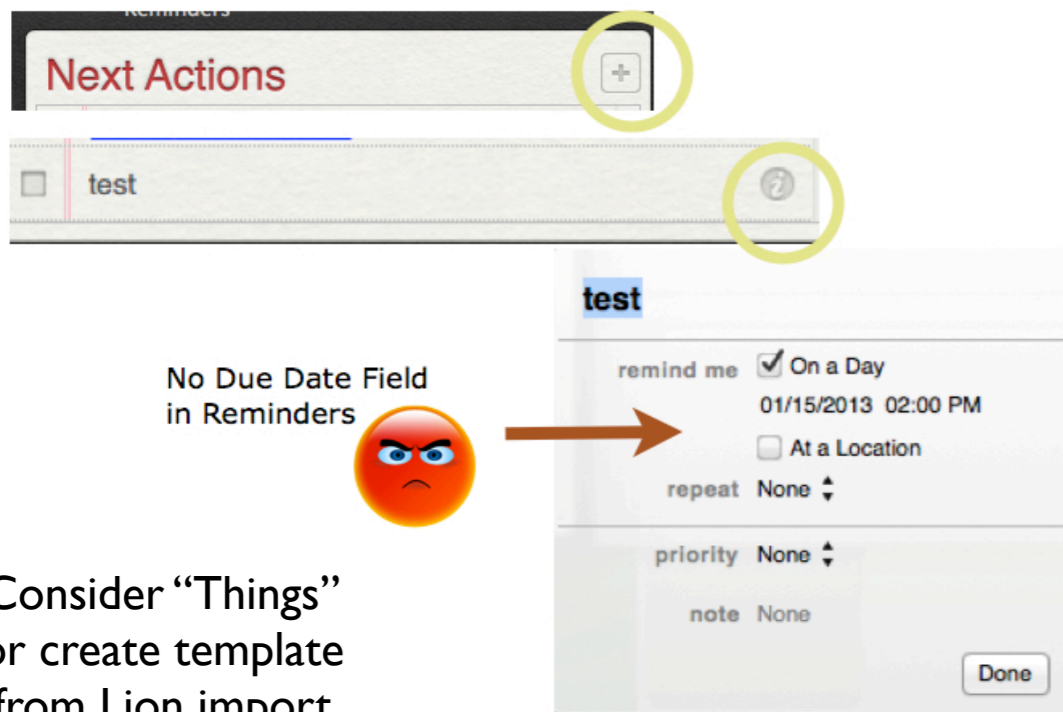


Using Reminders: Organize Categorically (Mountain Lion)

Repeat
"File>New List"
until all Task
categories are
created.

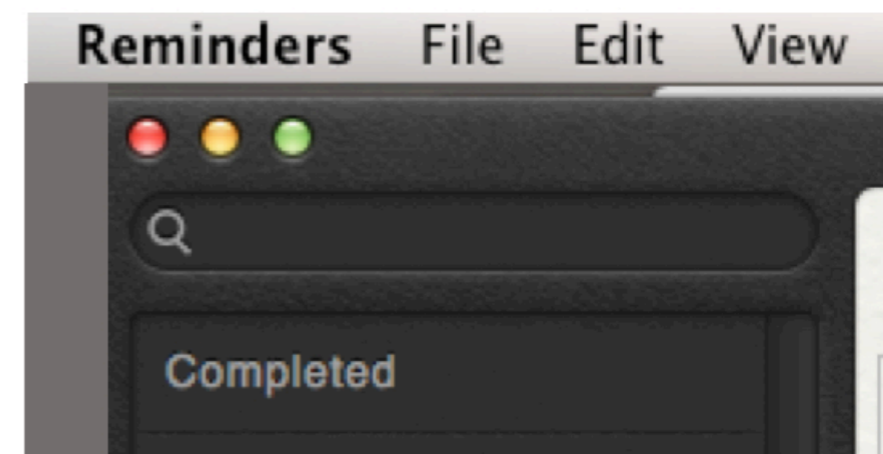


Using Reminders: Make New Reminder



Consider "Things"
or create template
from Lion import

Using Reminders: Completed Tasks (Mountain Lion)



Search will include
completed tasks. Also
view completed by date
by clicking "Completed."